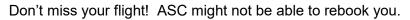


## **AIRLINE POLICIES** Airline policies are beyond ASC's control.

Passports: Valid six months *after* return. If not, the airline has the right to deny boarding at your AOD. Undamaged beyond normal wear and tear. At least one blank page for every country you plan on visiting. Limited Baggage Ask when you check in: How far are your You might have to retrieve your bags and re-Transfers: bags going? check them while en route, especially if you switch airlines. Increasingly, airlines are not honoring baggage transfers between carriers. ASK when you check in. Number of Bags: See the USAP Baggage Allowance page. Be prepared to pay baggage fees at the counter, reimbursable within USAP limits. NOTE: The USAP baggage allowance does not apply to personal travel. If you elect anything other than FAA at redeployment, baggage fees going north are not reimbursable. Lithium Batteries: Increasingly, airlines are prohibiting lithium Check the airline website for more info about batteries in checked baggage. prohibited items. Check-in: 90 minutes domestic, 2 hours international. Later than that, the airline can deny boarding. Airlines often charge for special meals. ASC will submit your request but cannot Special Meals: reimburse airline surcharges. Seat Preference: Increasingly, airlines are limiting the ASC Travel does not have the ability to prenumber of seats that can be pre-selected select your seat. by the passenger. Do not pay money or use frequent flier miles to change or upgrade any part of your ticket. If you do, ASC loses control of the ticket and ASC Travel is unable to assist with travel issues. All changes en route and at redeployment become your responsibility with no reimbursement. ID: If not, you WILL be denied boarding at your Name on your government-issued ID (e.g., passport) must match the name on your AOD. ticket exactly. Homeland Security: Last minute changes; no-shows. Raises red flags, incurs delays at check-in. If you skip, miss, or change any flight leg, notify ASC Travel. Confirm your itinerary with the airline(s) 24 hours prior to flight. Last minute changes are difficult, if not impossible to accommodate.





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